

Dear customer,

**Mail Delivery Delay Notice**

Due to the influence of the COVID-19 pandemic in Hong Kong, Hongkong Post announced that all post offices have been suspended from service and mail delivery service is adjusted. For the time being, if you choose to receive any documents by mail (including: daily statement, monthly statement, corporate actions, etc.), you may be affected and have delay in receiving the above documents.

To avoid being affected, it is recommended that you choose to receive the above documents by e-mail.

If you want to change to e-mail for receiving the relevant documents, please go to our website <https://www.swhyhk.com> and complete the relevant change data form or login to the integrated account service <https://portal.sywg-online.com/index> to modify the receiving method or call your account manager to complete the relevant change request.

Link to Change Personal Information Form:

[https://www.swhyhk.com/storage/app/media/forms-download/en/Account%20Related/321\\_DOC610515%20Change%20of%20Client%20Data%20Form.pdf](https://www.swhyhk.com/storage/app/media/forms-download/en/Account%20Related/321_DOC610515%20Change%20of%20Client%20Data%20Form.pdf)

Notice from Hongkong Post Office:

[https://www.hongkongpost.hk/en/about\\_us/whats\\_new/notices/index\\_id\\_952.html](https://www.hongkongpost.hk/en/about_us/whats_new/notices/index_id_952.html)

Thank you for your urgent attention.

Yours faithfully,

Shenwan Hongyuan (Hong Kong) Limited