



SHENWAN HONGYUAN (H.K.) LIMITED 申萬宏源（香港）有限公司

(Incorporated in Hong Kong with limited liability)

(Stock code: 218)

5 August 2022

Dear Shareholders,

Election of Means of Receipt and Language of Corporate Communications

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited and the new articles of association of Shenwan Hongyuan (H.K.) Limited (the “Company”), the Company will make available the following options for you to elect the means of receipt and language of future corporate communications (the “Corporate Communications”) of the Company, which means any document(s) issued or to be issued by the Company for the information or action of any shareholders, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, a summary financial report; (b) the interim report and, where applicable, a summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form, in the following manners:

- (1) to read all future Corporate Communications published on the Company’s website at <http://www.swhyhk.com> (the “Website Version”) instead of receiving printed copies, and receive the Company’s printed notification of the publication of the Corporate Communications on its website; or
- (2) to receive the printed English version of all future Corporate Communications only; or
- (3) to receive the printed Chinese version of all future Corporate Communications only; or
- (4) to receive both the printed English and Chinese versions of all future Corporate Communications.

In support of environmental protection and for the purpose of saving printing and mailing costs, the Company recommends you to elect for the Website Version option. To make your election, please mark a “✓” in ONLY ONE appropriate box on the enclosed reply form (the “Reply Form”) and sign and return it by post or hand delivery to the Company’s Share Registrar, Tricor Tengis Limited (the “Share Registrar”), at Level 54, Hopewell Centre, 183 Queen’s Road East, Hong Kong#. If you post your Reply Form in Hong Kong, you may use the mailing label in the Reply Form and need not affix a stamp. Otherwise, please affix an appropriate stamp.

If the Company does not receive a duly completed and signed Reply Form from you by 2 September 2022, you will be deemed to have consented to receiving the Website Version in place of receiving printed copies of all future Corporate Communications, and a printed notification letter of the publication of the Corporate Communications on the Company’s website will be sent to you by post to notify you of the publication of the Corporate Communications on the Company’s website.

You have the right at any time by reasonable prior notice in writing or sending a prior notice by email to 218-ecom@hk.tricorglobal.com to the Company’s Share Registrar to change the choice of means of receipt and/or language of the Corporate Communications. Even if you have chosen (or are deemed to have consented) to receive all future Corporate Communications using electronic means (i.e. the Website Version) but for any reason have difficulty in receiving or gaining access to the Website Version of the Corporate Communications, the Company will promptly, upon your request in writing to the Company’s Share Registrar or by email to 218-ecom@hk.tricorglobal.com, send the Corporate Communications to you in printed form free of charge.

Please note that (a) printed copies of the English and/or Chinese versions of all future Corporate Communications will be available from the Company’s Share Registrar on request; and (b) the Website Version of the English and Chinese versions of all future Corporate Communications will also be available on the Company’s website at <http://www.swhyhk.com> and the website of The Stock Exchange of Hong Kong Limited at <http://www.hkexnews.hk>.

Should you have any queries in relation to this letter, please call the telephone hotline of the Company’s Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 5:00 p.m. from Monday to Friday, excluding public holidays).

Yours faithfully
By order of the Board
Shenwan Hongyuan (H.K.) Limited
Wong Che Keung Leslie
Company Secretary

New address with effect from 15 August 2022: 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong

Reply Form 回條

NO ACTION IS REQUIRED IN RESPECT OF THIS REPLY FORM IF YOU WISH TO RECEIVE THE WEBSITE VERSION IN PLACE OF RECEIVING PRINTED COPIES OF ALL FUTURE CORPORATE COMMUNICATIONS.
閣下如欲以收取網上版本作為日後所有公司通訊，以代替收取印刷本，則毋須理會本回條。

To: **Shenwan Hongyuan (H.K.) Limited ("Company")**
(Stock Code: 218)
c/o Tricor Tengis Limited
Level 54, Hopewell Centre,
183 Queen's Road East, Hong Kong*

致: **申萬宏源(香港)有限公司("公司")**
(股份代號: 218)
經卓佳登捷時有限公司
香港皇后大道東183號
合和中心54樓*

I/We would like to receive all future Corporate Communications* of the Company ("Corporate Communications") in the manner as indicated below:

本人/我們希望以下列方式收取所有日後 貴公司的公司通訊* ("公司通訊"):

(Please mark **ONLY ONE** (✓) of the following boxes)
(請從下列選擇中, 僅在其中一個空格內劃上「✓」號)

- to read all future Corporate Communications published on the Company's website ("Website Version") instead of receiving printed copies; and receive the Company's printed notification of the publication of Corporate Communications on the Company's website; **OR**
瀏覽所有日後在公司網站登載的任何公司通訊("網上版本"), 以代替收取印刷本, 並收取本公司就其於網站登載公司通訊而發出的通知函印刷本; 或
- to receive the **printed English version** of all future Corporate Communications **ONLY**; **OR**
僅收取所有日後公司通訊的**英文印刷本**; 或
- to receive the **printed Chinese version** of all future Corporate Communications **ONLY**; **OR**
僅收取所有日後公司通訊的**中文印刷本**; 或
- to receive both the **printed English and Chinese versions** of all future Corporate Communications.
同時收取所有日後公司通訊的**英文及中文印刷本**。

Name(s) of Shareholder(s)*

股東姓名*

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

Signature

簽名

Address*

地址*

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

Contact telephone number (Optional)

聯絡電話號碼(可選擇是否填寫)

Date

日期

* *You are required to fill in the details if you download this Reply Form from the Company's website or the website of The Stock Exchange of Hong Kong Limited.*
假如閣下從本公司或香港聯合交易所有限公司的網站下載本回條, 請必須填上有關資料。

Notes 附註:

1. Please complete all your details clearly.
請閣下清楚填寫所有資料。

2. If the Company does not receive this Reply Form from you by **2 September 2022**, you will be deemed to have consented to receiving the Website Version for all future Corporate Communications, and a notification letter of the publication of the Corporate Communications on the Company's website will be sent to you only in the future.
倘若本公司於**二零二二年九月二日**或之前仍未收到閣下的回條, 閣下將被視為已同意收取公司通訊的網上版本。閣下日後將僅獲寄發有關公司通訊已在本公司網站上登載的通知函。

3. By selecting to read the Website Version of the Corporate Communications published on the Company's website instead of receiving printed copies, you have expressly consented to waive the right to receive all future Corporate Communications in printed form.
選擇瀏覽在本公司網站登載的公司通訊網上版本以代替收取印刷本後, 閣下已明示同意放棄收取所有日後公司通訊印刷本的權利。

4. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid. If the shareholder is a company, the signatory should be a director or authorized officer of the company.
如屬聯名股東, 則本回條須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署, 方為有效。

5. The above instruction will apply to all future Corporate Communications to be sent to shareholders of the Company until you inform the Company's Share Registrar, Tricor Tengis Limited, at Level 54, Hopewell Centre, 183 Queen's Road East, Hong Kong* by reasonable prior notice in writing or using email at **218-ecom@hk.tricorglobal.com**.
上述指示適用於將來寄發予本公司股東的所有公司通訊, 直至閣下透過本公司股份過戶登記處卓佳登捷時有限公司(地址為香港皇后大道東183號合和中心54樓)給予本公司合理時間的事先書面通知, 或電郵至**218-ecom@hk.tricorglobal.com**作出通知為止。

6. You have the right at any time by reasonable prior notice in writing or using email at **218-ecom@hk.tricorglobal.com** to the Company's Share Registrar to change the choice of means of receipt and/or language of the Corporate Communications.
閣下可以隨時透過本公司股份過戶登記處預先給予本公司合理時間的書面通知, 或電郵至**218-ecom@hk.tricorglobal.com**作出通知, 以更改公司通訊的收取方式及/或語言版本的選擇。

7. Any Reply Form with more than one box marked (✓), no box marked (✓), no signature or any other errors during completion will be void.
如有在本回條作出超過一項選擇, 或未有作出選擇, 或未有簽署, 或在其他方面填寫不正確, 則本回條將會作廢。

8. For the avoidance of doubt, we do not accept any additional instructions on this Reply Form.
為免存疑, 本公司將不會處理任何在本回條上的額外指示。

* *New address with effect from 15 August 2022: 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong*
新地址將於二零二二年八月十五日起生效: 香港夏慤道16號遠東金融中心17樓

* *Corporate Communications includes but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*
公司通訊包括但不限於:(a)董事會報告、年度賬目連同核數師報告及(如適用)財務摘要報告;(b)中期報告及(如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)委任代表書。

PERSONAL INFORMATION COLLECTION STATEMENT (the "PICS") 收集個人資料聲明

Personal data under the PICS (the "Personal Data") shall have the same meaning as defined under Personal Data (Privacy) Ordinance, Cap 486 of the Laws of Hong Kong (the "PDPO").

《收集個人資料聲明》所指的個人資料(「個人資料」)須與香港法律第486章《個人資料(私隱)條例》所界定者具有相同涵義。

Your supply of the Personal Data to the Company is on a voluntary basis for the purpose of processing your instructions as stated in this Reply Form for receiving the Corporate Communication (the "Purposes"). Failure to supply sufficient information may render the Company unable to process your instructions in connection with the aforesaid Purposes. We may disclose or transfer the Personal Data to our agent, contractor, or third party service provider who provides administrative, computer and other services to us for use in connection with the Purposes and to such parties who are authorized by law to request the information or are otherwise relevant for the Purposes and need to receive the information. Your Personal Data will be retained for such period as may be necessary to fulfil the Purposes. Request for access to and/or correction of the relevant Personal Data can be made in accordance with the provisions of the PDPO and any such request should be in writing by mail to the Company/Tricor Investor Services Limited at the above address.

閣下是自願向本公司提供個人資料, 以用於處理閣下在本回覆表格上所述有關收取本公司通訊的指示(「該等用途」)的要求。如閣下並未提供充分的資料, 可能會導致本公司未能處理閣下就該等用途而發出的指示。我們可能會向為本公司提供行政、電腦及其他服務的代理人、承辦商或第三方服務供應商, 以及其他依法獲授權而要求取得有關資料的人士或其他與上述所列出的該等用途有關以及需要接收有關資料之人士披露或提供有關個人資料。為進行該等用途, 本公司將在所需時間內保留閣下的個人資料。有關查閱及/或更正相關個人資料的要求可按照《個人資料(私隱)條例》提出, 而有關要求須以書面作出並郵寄至本公司/卓佳證券登記有限公司, 地址已在上述文載列。

(Please cut along the dotted line 請沿虛線剪下)

MAILING LABEL 郵寄標籤

Tricor Tengis Limited
卓佳登捷時有限公司
Freepost No. 簡便回郵號碼 37
Hong Kong 香港
Shenwan Hongyuan (H.K.) Limited
申萬宏源(香港)有限公司
(218)

Please cut the mailing label and stick it on an envelope to return this Reply Form to us.
No postage stamp is required if posted in Hong Kong
閣下寄回此回條時, 請將郵寄標籤剪貼於信封上。
如在本港投寄毋須貼上郵票